

## Financial Hardship Form

Tenant Details			
Tenant Code			
First Name			
Last Name			
Property Address			
Preferred Phone Number			
Email Address			
Current Weekly Rent	\$		
Reason for Hardship Application			
I would like to request a payment plan	Yes <input type="checkbox"/> No <input type="checkbox"/>		
Amount you can pay	\$		
Frequency	Weekly <input type="checkbox"/> Fortnightly <input type="checkbox"/> Monthly <input type="checkbox"/>		
Supporting Documentation			
Supporting document #1			
Supporting document #2			
Signed		Date	

## ~ For office use only ~

### FINANCIAL HARDSHIP REVIEW

Hardship Application received date:				
Hardship Application approved	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Reason for approval/non-approval				
Name:				
Position				
Signature of Approver:				

SR raised to Finance to adjust rent	By:		Date:	
Notification Advice to tenant sent	By:		Date:	
Notification added to tenant file	By:		Date:	